

## **Buying Airline Tickets**

### **Travel sites to visit:**

Kayak.com  
Orbitz.com  
Priceline.com  
Expedia.com  
Travelocity.com  
Cheaptickets.com

### **Steps to buy ticket:**

1. Select one-way ticket option and input cities of departure and arrival.
2. Choose departure date and time.
3. Compare flight options and purchase one that fits your budget and travel itinerary.

You may also search for tickets through specific airline companies or book tickets by phone.

### **Airline Phone Numbers:**

Hawaiian Airlines: 1-800-367-5320  
United Airlines: 1-800-864-8331  
Delta: 1-800-221-1212  
Alaska Air: 1-800-252-7522  
American Airlines: 1-800-433-7300

## **Travel Tips**

- Arrive at the airport at least two hours before departure time in order to check-in and pass through security.
- Things to bring: money (to buy food, transportation, etc.), acceptable form of photo ID (see below), a couple of changes of clothes.
- Carry-on baggage must fit in the overhead compartment or under the seat. Passengers are allowed one carry-on luggage and one personal item (purse, briefcase, laptop, backpack).  
Maximum size of carry-on: 45 linear inches, or 22" length x 14" width x 9" height  
Maximum weight: 25 pounds
- As you will most likely need to remove your shoes while going through the security checkpoints, choose footwear that is easy to remove and put on again.

**TSA Security Screening Information** (See [www.tsa.gov](http://www.tsa.gov) or call 1-866-289-9673)

### **Identification**

Passengers 18+ must show valid identification at the airport checkpoint in order to travel. Acceptable IDs include: Driver's licenses/other state photo identity cards, U.S. passport or U.S. passport card, U.S. military ID, or permanent resident card. Visit the TSA website for a complete list of acceptable IDs.

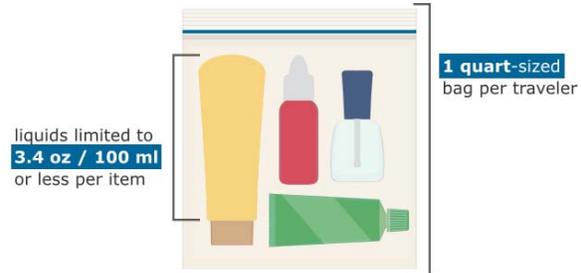
**Prohibited Items**

- Sharp Objects
- Explosives/Flammables
- Firearms/Weapons
- Tools
- Disabling chemicals

For a complete list of prohibited items, please visit the official TSA website.

**Liquids Rule**

You are allowed to bring a quart-sized bag of liquids, aerosols, gels, creams and pastes in your carry-on bag and through the checkpoint. These are limited to 3.4 ounces (100 milliliters) or less per item. Placing these items in the small bag separate from your carry-on baggage facilitates the screening process. Pack items larger than 3.4 ounces or 100 milliliters in checked baggage.

**Check-in Procedure**

1. Go to your respective airline kiosk or counter
2. If kiosk, enter in the information as prompted on the screen (confirmation number, name, etc.); if Counter, provide a valid ID to the ticketing agent.
3. Hang on to your boarding pass as you will need it to board your flight.
4. Proceed to the security checkpoint then head through to the gate to await your flight.

**Transportation from destination Airport to Facility****Shuttles**

They pick you up at the airport and take you to your designated location. Book shuttle reservation a week before departure.

**Super Shuttle:**

Web: [www.supershuttle.com](http://www.supershuttle.com)

Phone: 1-800-258-3826

Available in California, Arizona, Texas, Colorado

**Shuttle Express**

Web: [www.shuttleexpress.com](http://www.shuttleexpress.com)

Phone: 425-981-7000

Available in Washington

**Prime Time Shuttle**

Website: [www.primetimeshuttle.com](http://www.primetimeshuttle.com)

Phone: 1-800-733-8267

Airports served in California: LAX, BUR, SAN, SNA, LBG, ONT

**Taxi:**

Exit terminal and find taxi stand. Have facility address on hand to give to cab driver. Fares depend on distance travelled.